

# **ARIZONA PUBLIC SAFETY COMMUNICATIONS COMMITTEE**

## **Summary of Minutes**

**October 30, 2001**

### **Voting Members Present:**

David A. Felix, Lt. Colonel/CJSD, representing Chairman Dennis A. Garrett, Director, Arizona Department of Public Safety

Ray Allen, Assistant Fire Chief, City of Tucson Fire Department

Harry Beck, Deputy Chief, City of Phoenix Fire Department

Michael F. Fusco, Fire Chief, Arizona Fire Chiefs Association

Richard Harper, Captain, representing Richard Miranda, Chief, Tucson Police Department

Charlie Lentner, Commander, representing Danny Sharp, Chief, Oro Valley Police Department

Blake McClelland, Commander, representing Harold Hurtt, Chief, Phoenix Police Department

Roy Ryals, Director of EMS Services, Rural/Metro Ambulance

Ellis Whitehead, Telecommunications Manager, representing Michael Austin, Director, Arizona Division of Emergency Management

### **Voting Members Absent:**

John Corder, Chief, Show Low Police Department

Jan Hauk, President, Arizona Fire District Association

Brian Hounshell, Sheriff, Apache County Sheriffs Association

### **Other Attendees:**

Mike Branham, Executive Director, Arizona Criminal Justice Commission

Rob Cahoon, Sergeant, Arizona Department of Public Safety

Carol Campbell, Project Coordinator, Phoenix Police Department

Terry Conner, Commander, Arizona Department of Public Safety

Milan Dobras, Telecommunications Engineer, Arizona Department of Public Safety

James Downes, Department of the Treasury/PSWN Program

Joe Gibson, Communications Center Manager, Rural Metro/Southwest Ambulance

Joe Hindman, CSB Police Administrator, Phoenix Police Department

Joe Jakoby, Systems Engineer, City of Tucson

Curt Knight, Telecommunications Bureau Manager, Arizona Department of Public Safety

Jeff Miner, Communications Engineer, City of Phoenix

Sixto Molina, Chief, South Tucson Police Department

Christine O'Connor, IT Assistant Director, City of Tucson

Stan Park, Radio Communications Manager, Arizona Department of Corrections

Jim Perry, Administrator, City of Tucson

Don Pfohl, Communications Director, City of Mesa

Bill Phillips, Telecommunications Administrator, City of Phoenix

Steve Powles, Telecommunications Engineer, Arizona Department of Public Safety

Georgene Ramming, CJSD Chief of Staff, Arizona Department of Public Safety

Robert Ramming, Project Management, Government Information Technology Agency

Victoria Riendeau, Consultant Associate; Booz, Allen & Hamilton

Kathleen Robinson, Assistant Chief, Tucson Police Department

Kevin Rogers, Support System Analyst, Northern Arizona University Police Department

Mike Sacco, Lieutenant, Pima County Sheriff's Department

Larry Sayers, Radio Communications Manager, Pima County  
Scott Tillman, Telecommunications Engineer, Arizona Department of Public Safety  
Mel Weimeister, Telecommunications Superintendent, Phoenix Police Department  
Loy Wiechmann, Senior Wireless Network Specialist, City of Phoenix  
Paul Wilson, Captain, Pima County Sheriff's Department  
Paul Wilson, Assistant Fire Chief, City of Mesa Fire Department

### **Call to Order**

David Felix opened the meeting at 1:35 p.m. Introductions of the attendees took place.

### **Minutes**

A motion was made by Roy Ryals to accept the minutes of June 26, 2001, seconded by Harry Beck. Motion passed.

### **Federal Funding**

Mike Branham reported that the funding is moving through the process. It is still at one million dollars. The Commerce, Justice, State appropriations will provide funding, just not sure how much. Will continue to monitor the federal budget process and report progress.

### **PSWN Conference**

David Felix attended the PSWN Conference in Las Vegas, Nevada last week. The most meaningful information and items covered included an overview of their national strategy; discussions on interoperability; planning and preparation; the Nevada Highway Patrol; sharing public safety problems/solutions; unique problems in dealing with their needs (not just in the state, but nationally); Tom Tolman from Denver provided a briefing; timing was perfect with the September 11<sup>th</sup> events; the Wisconsin VHF trunking pilot project; shared key management with governmental agencies; South Carolina and Illinois State Police gave an excellent presentation; Hurricane Hugo; Don Pfohl talked about the Mesa-Phoenix project, and Project 39. PSWN also coordinated a meeting with everyone that attended from Arizona, so it included a good cross section of participation.

David Felix encouraged everyone to attend the next PSWN conference, scheduled in Charleston, South Carolina from January 29-31, 2002.

David Felix volunteered Arizona to host a one day Interoperability conference in the Spring of 2002 and possibly a full PSWN conference in the Fall.

### **PSWN Discussion - Arizona PSCC Outreach and Education Project**

Two PSWN handouts were distributed and discussed concerning "A Comprehensive Approach to Outreach and Education - State of Arizona" and "State and Local Interoperability Assistance Work Plan - State of Arizona." David Felix reported that PSWN has offered to assist the committee in establishing a broader based outreach and education program, so other agencies understand what the committee is doing, and how to get the message out to a more diverse group.

PSWN will help develop the web content for a web page; implement an aggressive schedule; and meet with a working group of this committee to pull this information together. PSWN is providing their service free-of-charge. Their funding is joint-funded and comes from the Department of the Treasury and Department of Justice. They are ready to start as soon as the PSCC is ready. Rick Murphy, Co-Program Manager, PSWN Program, Department of the Treasury, is interested in your comments/suggestions.

Director Garrett has suggested bidding and awarding a contract without funding, with the understanding that the PSCC will continue working on obtaining funding.

### **TRW Presentation**

Richard Pasqua, Director of Business Development, and Mr. Woody Dyche, Consultant, provided a presentation on Systems Integration and discussed the Public Safety Project Integration requirements.

### **National Public Safety Wireless Interoperability Forum**

Curt Knight attended the National Public Safety Wireless Interoperability Forum in Washington, D.C. on October 2-3, 2001, and helped deliver the PSWN message to appointed and elected officials from subject matter experts. Handouts from the forum were made available.

### **700 MHz**

Curt Knight reported that Arizona has obtained the State License for the 700MHz Public Safety Spectrum. Arizona was 13<sup>th</sup> in the nation to apply.

The Region 3 Arizona Planning Committee received the Regional Planning Committee (RPC) Support funding in the amount of \$2,500. This funding is available to all 55 Regions. The fourth Region 3 Arizona Planning Committee meeting was held in Tucson. Notes for the third meeting are on the web site. Anyone interested in meeting notes may contact Curt Knight or Scott Tillman.

Curt Knight addressed the different options concerning whether the PSCC wants to take on the responsibility for the administration of the Interoperability channels for the state or establish a State Interoperability Executive Committee (SIEC) for this responsibility. He mentioned the state must notify the FCC by December 31, 2001, of its decision, otherwise the RPC will begin administering the channels effective January 1, 2002.

### **Comments on the Interoperability Spectrum**

- ▶ Don Pfohl endorses the state requesting the administration of the Interoperability channels for the state.
- ▶ PSWN suggested if an SIEC was to be established, that it should be a group similar to the PSCC.
- ▶ Paul Wilson, Pima County Sheriff's Office commented that the PSCC representation is more reflective of these issues.

A motion was made by Michael Fusco that it is the recommendation of the Public Safety Communications Committee to make notification to the FCC that the state does want the responsibility for administration of the Interoperability channels for the state. Motion was seconded by Roy Ryals. Motion passed.

### **800 MHz**

A motion was made by Harry Beck requesting the PSCC review the proposed modification to the Arizona Region Plan and forward a recommendation to the Arizona Regional Review Committee to support efforts of Phoenix and Mesa Fire, seconded by Roy Ryals. Discussion held. It was determined that a letter should be sent from the Arizona Regional Review Committee to APCO requesting interpretation and clarification of this modification.

### **Telecommunications Project Updates**

Kevin Rogers provided an update on the Northern Arizona University PD/Flagstaff PD/Coconino County Sheriff's Office project. The Coconino County Sheriff's Office, and Flagstaff PD moved into the new law enforcement building and combined their dispatch center. The RFP is ready to be put out on the street for a new CAD system. All three agencies are working together very well.

### **Open Discussion**

Mike Branham offered to talk about the Arizona criminal justice information integration piece, so contact him if necessary.

David Felix met with the "Silver-haired Legislature." They want to stay informed of the PSCC needs. They vote on specific issues and are interested in being involved.

Both voice and data will be necessary to be in compliance with NCIC 2000.

The APCO Western Conference is scheduled March 20-22, 2002 in downtown Phoenix.

It was suggested to host a one-day PSWN conference (Arizona specific) during the March-April time frame; towards the end of the legislative session.

Don Pfohl reported a Project 25 meeting is scheduled for the week of April 16, 2002, in Dallas, TX. A Project 25 meeting is scheduled for the week of January 14, 2002, in Mesa, AZ. A Project "Mesa" meeting is scheduled for the week of April 9, 2002, in Mesa, AZ.

Scott Tillman reported on the mobile satellite based-system used by the State of Texas.

David Felix mentioned a full-time Project Manager may need to be assigned to the Public Safety Communications project.

### **Next Meeting**

The next meeting will be held at 9:00 AM on December 6, 2001. The Arizona Criminal Justice Commission will host the meeting at 3737 N. 7<sup>th</sup> St., Suite 260, in Phoenix, AZ.

### **Adjourn**

Meeting was adjourned at 4:40 PM.

### **Action Items:**

- Attendees were asked to review the “State and Local Interoperability Assistance Work Plan - for the State of Arizona” and bring back comments to the next meeting on December 6, 2001.
- David Felix committed to inviting PSWN staff to meet with the PSCC, at the next meeting on December 6, 2001, to facilitate developing this plan.
- A full day will be set aside in January 2002, to have a working group work in preparation for Arizona.
- DPS will work with Southern Arizona groups to meet with federal agencies to keep them informed of what this Committee is doing.
- Director Garrett will chair a meeting with Arizona state agency stake holders to keep them informed of what this committee is doing and solidify their support.
- DPS committed to finding a location to hold the PSWN conference in Arizona during March-April 2002 time frame.
- Phil Case is looking at the procurement code to report on the RFP process.
- DPS will provide an updated report on the needs assessment, and report progress.
- Curt Knight committed to put together a presentation concerning the different options on the responsibility for the administration of the Interoperability channels for the state and/or the need to establish a State Interoperability Executive Committee (SIEC) for this responsibility, by the next meeting on December 6, 2001.
- Curt Knight committed to draft a letter (for review/endorsement by the PSCC) to the FCC for notification of administration of the Interoperability channels for the state, by the next meeting on December 6, 2001.